Free Basic Computer Classes

April 2017

Basics I

Wednesday, Apr. 12, 10 AM (90 mins)

This class is part of a three class course that focuses on the beginning skills, including the mouse, start menu, desktop, and more.
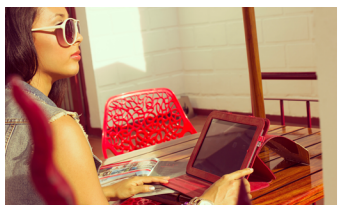**This class is required for Basics II and III.**

Basics II

Thursday, Apr. 13, 10 AM (90 mins)

This class is part of a three class course that focuses on the beginning skills, including the mouse, start menu, desktop, and more.
This class is required for Basics III.

Basics III

Friday, Apr. 14, 10 AM (90 mins)

This class is part of a three class course that focuses on the beginning skills, including the mouse, start menu, desktop, and more.
Basics I and II are required for this class.

Word I

Tuesday, Apr. 18, 10 AM (90 mins)

Covers the basics of this word processing program. Participants learn how to start, highlight, change fonts, copy & paste, and a few keyboard shortcuts.
This class is required for Word II.

Sign up begins Wednesday, March 29th

To sign up for a class:

Call the Reference Desk at **(864) 941-4655** or come upstairs in the Main Library. All classes meet in Auditorium B in the Main Library unless otherwise noted. Sign up for May will begin on April 26th.
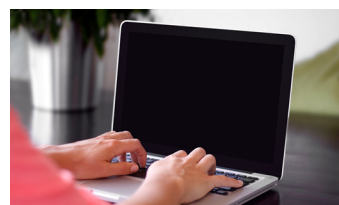
Word II

Wednesday, Apr. 19, 10 AM (90 mins)

This class is a continuation of Word I. Covers the basics of this word processing program. Participants learn how to start, highlight, change fonts, copy & paste, and a few keyboard shortcuts.
Word I is required for this class.

Tech Tuesday

Tuesday, Apr. 25
by Appointment

This is a dedicated time for one-on-one assistance with basic computer/technology questions. Please have a specific topic that you want to go over when you sign up for your appointment. **Space is limited.** One-on-one sessions are 55 minutes long. Please bring any cords, chargers, etc. with you.

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Greenwood, South Carolina 29646 | 864-941-4650
www.greenwoodcountylibrary.org